



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

FORENSIC PHOTOGRAPHER SPECIALIST

Job Number: 20000951

Job Code: 40720V000101

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 09/16/2006

Job Revised:

Grade: 13 Salary (MIN - MID):

\$16,432-\$21,875 - Hourly

\$2,670.20-\$3,554.70 - 37.5 Hr. Monthly Salary

\$2,848.22-\$3,791.68 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs professional forensic photography work and acts as a technical advisor in the area of forensic photography; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in photography or a related field.

EXPERIENCE:

Must have four years experience performing forensic photographer duties.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Experience performing forensic photographer duties in a forensic science laboratory will substitute for the education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Mentors trainees and photographers performing forensic photography duties. Researches and assists in the application of new forensic photography methods and equipment. Assures standardization and quality control for forensic photography worked performed at the laboratory. Photographs the more intricate and sensitive crime scenes. Provides expert assistance to law enforcement, medical examiners office and laboratory analyst in the use of photography, processing of case film and other evidentiary evidence. Responsible for the receipt, processing and archival of evidentiary case film and photographs. Operates, maintains and repairs photographic processing instrumentation. Process color print and color slide film by automated system and hand processes black and white film. Mixes chemicals necessary for photo processing. Creates custom color and black and white photographic enlargements from evidentiary negatives for court exhibits and agency use. Receives evidentiary material and is responsible for its security and archival. Reviews scientific journals to stay abreast of trends in the forensic photographer field. Attends conferences and training courses as required. Provides technical assistance to agency personnel. Enforces departmental procedures as they relate to laboratory operations. May present expert testimony in court. Provides additional photographic services requested by the department. Maintains cameras and darkroom equipment. Organizes and files negatives, prints and slides. Provides training to cadet classes relating to forensic photography and use of cameras.

UNIQUE PHYSICAL REQUIREMENTS:

The work requires standing for long periods of time and possibly assisting in lifting dead bodies.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this classification will typically perform their job duties in a forensic laboratory setting. Some work assignments will require incumbents' presence at crime scenes as well as aerial photography. May have some contact with contagious diseases and/or body fluids. Regular handling of sharp surgical instruments. Regular exposure to noxious odors, chemicals substances and biohazardous compounds.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.